



## 2019-2020 Semi Monthly Payroll Calendar

July 2019						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### Semi Monthly Payroll Dates

*There may be exceptions to these scheduled dates*

- |                       |                       |
|-----------------------|-----------------------|
| 1) July 15, 2019      | 13) January 14, 2020  |
| 2) July 29, 2019      | 14) January 28, 2020  |
| 3) August 14, 2019    | 15) February 14, 2020 |
| 4) August 28, 2019    | 16) February 28, 2020 |
| 5) September 13, 2019 | 17) March 13, 2020    |
| 6) September 27, 2019 | 18) March 27, 2020    |
| 7) October 11, 2019   | 19) April 14, 2020    |
| 8) October 28, 2019   | 20) April 28, 2020    |
| 9) November 14, 2019  | 21) May 14, 2020      |
| 10) November 22, 2019 | 22) May 28, 2020      |
| 11) December 13, 2019 | 23) June 15, 2020     |
| 12) December 20, 2019 | 24) June 29, 2020     |

### Leave Time Dates per Pay Period

- |                       |                       |
|-----------------------|-----------------------|
| 1) None               | 13) 12/16/19-12/31/19 |
| 2) 7/01/19-07/15/19   | 14) 01/01/20-01/15/20 |
| 3) 07/16/19-07/31/19  | 15) 01/16/20-01/31/20 |
| 4) 08/01/19-08/15/19  | 16) 02/01/20-02/15/20 |
| 5) 08/16/19-08/31/19  | 17) 02/16/20-02/29/20 |
| 6) 09/01/19-09/15/19  | 18) 03/01/20-03/15/20 |
| 7) 09/16/19-09/30/19  | 19) 03/16/20-03/31/20 |
| 8) 10/01/19-10/15/19  | 20) 04/01/20-04/15/20 |
| 9) 10/16/19-10/31/19  | 21) 04/16/20-04/30/20 |
| 10) 11/01/19-11/15/19 | 22) 05/01/20-05/15/20 |
| 11) 11/16/19-11/30/19 | 23) 05/16/20-05/31/20 |
| 12) 12/01/19-12/15/19 | 24) 06/01/20-06/30/20 |

### Part-time Time Sheets paid on 14th & 28th:

1st - 15th cutoff - due 17th - paid on 28th  
 16th - 31st cutoff - due 2nd - paid on 14th

Travel/Mileage/Expense reimbursement requests to be turned in to Business Dept by the 5th of the month following travel & will be direct deposited on or around the 15th.

### Contact Information:

*email is the preferred form of communication*

**Catherine Shows**, Payroll Specialist

[cshows@centralcss.org](mailto:cshows@centralcss.org)

Direct Line 650-2904

**Donnis Boyd**, Benefits/Insurance Specialist

[dboyd@centralcss.org](mailto:dboyd@centralcss.org)

Direct Line 650-2914

**Marilyn Rogers**, Accountant (Expense Reimb.)

[mrogers@centralcss.org](mailto:mrogers@centralcss.org)

Phone 262-1919 ext. 756

**Barbra Guyon**, Chief Financial Officer

[bguyon@centralcss.org](mailto:bguyon@centralcss.org)

Direct Line 650-2907

January 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				





